




Wyoming Department of Education

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MEMORANDUM NO. 2010-143

TO: School District Superintendents
WISE Coordinators

FROM: Leslie Zimmerschied, Data Analyst
Information Management Division 

DATE: August 23, 2010

SUBJECT: WDE638 – Course Inventory Data Collection

IMPORTANT INFORMATION

Information on the WDE638 Collection

What is the WDE638 Course Inventory data collection?

The WDE638 Course Inventory data collection is a comprehensive listing of all courses provided by a school district for the upcoming school year.

What has changed since last spring's WDE638 data collection?

The WDE638 is being reopened for districts to submit additions and corrections.

How will the data be submitted?

The collection will be submitted through the State Report Manager (SRM) on the Wyoming Integrated Statewide Education (WISE) Data System. Each school district has unique and secure log-in information.

When is the collection window?

The data collection window is from September 15th, 2010, through October 1, 2010. The 2010 WDE638 data collection updates are due on or before October 1, 2010.

Where are the collection documents posted?

The current data elements and guidebook are available on the WISE Data System website at <https://www.k12.wy.us/wise/>.

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Whom do I contact for more information?

If you have any questions regarding content or submission of the WDE638, please contact Leslie Zimmerschied at lzimme@educ.state.wy.us or 307-777-8751.

If you have any questions about the WISE Data System, please contact Drew Dilly at 307-777-3656 or ddilly@educ.state.wy.us.

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